



GORZYCKI MIDDLE SCHOOL
AUSTIN Independent School District

CHROMEBOOK POLICIES

Gorzycki students are expected to bring their fully charged Chromebooks in a carrying case every single day.

Chromebook Cases:

Gorzycki students are expected to carry their Chromebooks in a district-issued carrying case **at all times**. Students may choose to purchase a suitable alternative as long as it provides excellent protection against accidental damage. Lululemon bags, tote bags, and other bags or binders without a heavily padded laptop area are NOT acceptable. Lunch detention will be assigned for failing to carry devices in a secured (zipped/fastened) protective case.

Damaged Chromebooks:

All incidents of damage or defect should be immediately reported to Jennifer Holkan, Student Device Manager.

If the damage was due to a **manufacturer defect** covered by warranty (ex. battery failure, motherboard failure, etc., unrelated to an accidental drop or fall), a replacement device will be issued at no cost to the student.

If the damage is considered **preventable** (ex. cracked screen or frame, liquid spillage, etc.), a replacement device will be issued after the parent/guardian has paid the necessary damage fee. **A replacement device will be issued only when this fee is paid in full.** Additional disciplinary action may be assessed for repeat incidents.

If the damage was **intentional** (ex. throwing the computer, picking off the keys, punching the screen, etc.), **disciplinary action such as lunch and after-school detention will be assessed in addition to the necessary damage fee.** A replacement device will be issued only when this fee is paid in full and within the restrictions of campus administrators.

Damage Fees (for preventable and intentional damage):

Cracked or Broken Screen = \$215

Damaged Keyboard = \$80

Destroyed, Unrepairable, or Lost Device = \$500

Liquid Damage = \$287

Broken / Lost Charger = \$30

Additional/Miscellaneous Damage = varies from \$20-200

Chromebooks Left at Home:

Students should contact home to have their devices brought into the front office. Devices will be delivered to the student upon receipt. Lunch detention will be assigned after the first incident.

Chromebooks Left on the School Bus:

Parents should contact the AISD Bus Depot at (512) 414-6500 with their child's bus number. Arrangements should be made to pick up their child's device at 3300 Jones Road as soon as possible.

Chromebook Storage:

Chromebooks should be stored in the student's **locked** locker during lunch, PE, sports practice, and when not in use. Lunch detention will be assigned after the first incident for failing to secure devices.

Lost Chromebooks:

Students must make every effort to locate the device. If the device was lost at school, students should check with all of their teachers in each of their classrooms, all lost and found areas, the library, the front office, and inside any empty lockers close to their locker. If the device is still missing after three days, a replacement device will be issued after filing a report with AISD Police. Replacements will be assessed the lost device replacement fee, along with disciplinary action if warranted.

Stolen Chromebooks:

Stolen Chromebooks must immediately be reported to your local police department (stolen off-campus) or to AISD Police (stolen on-campus). A case number or a copy of the police report must be provided to obtain a replacement device.

Personal Devices:

Gorzycki does not allow students to use personal devices. Only district-issued Chromebooks are approved for use at Gorzycki MS.

Chromebook Chargers:

Chromebook charger replacements will require payment of a \$30 replacement fee before another charger can be issued. Students/parents may also purchase a compatible charger from other vendors.

Replacement Fees:

Replacement or damage fees for Chromebooks and chargers can be paid by cash, check (made out to GMS) or via SchoolCashOnline using the following link (please note SCO charges processing fees):

<https://austinisd.schoolcashionline.com/Fee/Details/32474/63/False/True>

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Upon registration, all guardians were given and agreed to the Austin ISD technology policies which reads as follows:

AISD Student Handbook:

https://www.austinisd.org/sites/default/files/dept/students/AISD-Student-Handbook_Eng_2023-24.pdf

“Any student who does not return an item or returns an item in an unacceptable condition may lose the right to free textbooks and technological equipment until the item is returned or the damage is paid for by the parent/caretaker.” (pg. 100)

Vandalism: “Littering, defacing, or damaging school property is not tolerated. Students may be required to pay for damages they cause and will be subject to criminal proceedings as well as disciplinary consequences in accordance with the Student Success Guide.” (pg. 103)

School property includes school-issued Chromebooks, iPads, and any technology on campus.

Everyone:1 Handbook:

<https://www.austinisd.org/technology/everyone>

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Questions?

Please contact Jennifer Holkan, GMS Student Device Manager with any questions at jennifer.holkan@austinisd.org. Students needing Chromebook support may visit Mrs. Holkan in the library.